

# HaMeX EVENTS

## Application Form

This form covers 'The HaMeX EVENTS Year' that runs from HaMeX itself at the end of the year, through to *smallspace* in the following July

- 1: HaMeX 11 - Sunday 24<sup>th</sup> November 2019
- 2: The Model Market 7 - Sunday 26<sup>th</sup> January 2020
- 3: MEDIA MODELLING 3 - Sunday 19<sup>th</sup> April 2020
- 4: *smallspace* 9 - Sunday 5<sup>th</sup> July 2020

Please use this form whether you are applying for one show, or several

If you have a pdf writer, fill on-line; or print, fill out, scan and return to –  
email : [info@hamex.co.uk](mailto:info@hamex.co.uk) – - **please ONLY use this email**  
Phone : Paul Fitzmaurice 01234 711980 : Mat Irvine 01908 510191

### APPLICATION FORM

*Please write clearly*

Stall Type Please tick <b>one</b> box	Trader	Kit Swap	Display Club or Individual
Business / Stall Name			
Applicant Name			
Address (including post code)			
Contact Phone Number			
Mobile Number (on show day)			
email address			
Website or Facebook page (if relevant)			

INDICATE CLEARLY BY EACH SHOW, FOR WHICH YOU ARE APPLYING

<b>HaMeX 11</b> <b>Sunday 24<sup>th</sup> November 2019</b>		<b>Applying?</b>	<b>6' Table Requests</b>
6' Table Trader	£10:00 (each table/space)		Enter no.
6' Kit swap Table	£5.00		Enter no.
6' Table Club / Display	£0		Enter no.

<b>The Model Market 7</b> <b>Sunday 26<sup>th</sup> January 2020</b>		<b>Applying?</b>	<b>6' Table Requests</b>
6' Table Trader	£15.00 (each table/space)		Enter no.
6' Kit swap Table	£10.00		Enter no.
6' Table Club / Display	£0		Enter no.

<b>MEDIA MODELLING 3</b> <b>Sunday 19<sup>th</sup> April 2020</b>		<b>Applying?</b>	<b>6' Table Requests</b>
6' Table Trader	£20.00 (each table/space)		Enter no.
6' Table Club / Display	£0		Enter no.

<b>smallspace 9</b> <b>Sunday 5<sup>th</sup> July 2020</b>		<b>Applying?</b>	<b>6' Table Requests</b>
6' Table Trader	£25.00 (each table/space)		Enter no.
6' Table Club / Display	£0		Enter no.
<b><i>smallspace</i> also has Outdoor Display Space - based on a 3m x 3m gazebo footprint</b>			
<b>3m x 3m space</b> – no. requested		<b>6' Table Requests</b> – enter no.	

**Any Special Requirements?**

eg which Hall and position (not guaranteed, but we will try to accommodate)  
table size – some 3 x 3 feet tables and 8 feet trestles are available.

**Do you require electrical power?**

Please list equipment needing power, and total current consumption

# Show Information...

HaMeX EVENTS follows GRPR (General Data Protection Regulations). By filling in and returning this form, you agree that your stall details, such as trading name and web address, may be published in our advertising.

Your allocated location is not negotiable, but if you have any special requirements please let us know in the relevant box when booking.

Check individual show details on [www.hamex.co.uk](http://www.hamex.co.uk) and follow the relevant links.

Any queries email [info@hamex.co.uk](mailto:info@hamex.co.uk) , with show name in subject line.

**Please ONLY use this email for any correspondence re: any HaMeX EVENTS show.**

## RISK ASSESSMENT

Please ensure you have considered the following risks

Manual handling - setting up stalls, tables etc.	Stallholders	Manual handling must be undertaken with care by those providing the equipment.	
Fire Exits	Everyone	Note fire exit positions on arrival and ensure that exits are not blocked or compromised. Note fire extinguisher positions.	
Tripping hazards	Anyone on site- especially children, the elderly or the disabled	Any tripping hazards such as cables or guide ropes for stalls/ gazebos/ marquees must be clearly covered or marked. Ensure table cloths are not draped over the floor. Gangways must be kept clear.	

Please sign to say you have read, understood and will minimize possible risks to yourself and anyone attending the event, and that you accept the GDPR.

Signature ..... Date.....

Print name .....

## WHAT HAPPENS NEXT?

**If payment is due, please do not send at this stage.**

**We will notify you when your application has been accepted, then the payment can be sent.**

**When received, we will confirm the booking.**

Payment via PayPal – pay the email <paypal@hamex.co.uk>

(Note you do not need a PayPal account to use the system)

Any queries please ask – BUT only to <info@hamex.co.uk>